PROBLEMS
OF MANAGEMENT
IN THE 21st
CENTURY

GUIDE FOR AUTHORS

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General Information

The publication language is English. All authors must take care of the language revision on their own. The language must be clear and accurate. The work should be written in an impersonal style. The editor reserves the right to send the manuscript to be reviewed. If English is a second language for the author, please consider having the manuscript proof read and edited before submitting.

Format of Manuscripts

Abstract

The first page of the manuscript must begin with the title of the paper and an abstract which should be about 150 - 250 words. For the papers reporting original research, state in brief: the primary objective (the research questions addressed or any hypothesis tested); the research design; the methods and procedures employed; the number of subjects; the main outcomes and results; the conclusions drawn from these data and results, including their implications for further research or application/practice. Do not cite references in the abstract.

Keywords

Please provide 3 to 5 keywords or short phrases in alphabetical order. Note that a keyword does not have to be made of only one word At least one of these should indicate the topic area and one should indicate the methodology of the research.

The structure of the manuscript (recommended)

The body of the text of the manuscript must generally have the following parts:
• abstract + keywords;
• introduction (it can be divided into some subchapters if needed);
• methodology of research (it is recommended to divide /rubricate);
• results of research;
• discussion;
• conclusions and/or implications;
• acknowledgements (if any);
• references;
• appendix (if any).

P.S. The structure can be different if the paper is only theoretical qualitative research.

The length of the manuscript

The manuscript should be not shorter than 6 pages (including references, tables and figures). Manuscripts should be typed on A4, in Times New Roman 12-point font size, single-spaced, 2.5 cm with all the margins, word-document (Word 6.0 or later) format.

Titles

The title of the paper 14-point, bold with capital letters, align left; titles in the text (chapters) 12-point bold, not numbered; sub-titles (subchapters) 12-point, italic, not numbered. There must be 1 empty line before and after a title or a subtitle. The text chapters must be separated by 1 empty row. The recommended length for a title is no more than 12 words (APA, 2.01, p. 23).
The title should be concise and informative. Avoid abbreviations.

Author names and affiliations

Full names/surnames should be provided. Please indicate affiliations of the author(s). All the e-mails should be indicated below.

Acronyms

Acronyms should be defined the first time they appear.

Tables and figures

Tables and figures should be valuable, relevant, and visually attractive. Tables (made in Word or another software) and figures must be referred to in the text and numbered in the order of their appearance. Each table and figure should have a complete, descriptive title; and each table column an appropriate heading. The texts in tables and figures should be 11-point (in some cases 10) and their width should be 12 cm at maximum. The figures should be in format .jpg (unless done in Word or Excel); resolution 1200 dpi. Figures, tables (black and white colour, without ground-colour) and captions should be inserted within the manuscript at their appropriate locations. All the graphics (figures) must be editable. The font size should be Times New Roman for all figures and tables. Figures should be *carefully* explained in the text and cited in numerical order.
It is the author's responsibility to obtain permission to reproduce illustrations, tables, etc. from other publications.

References

The title „References" must be used. APA 7th ed style for writing references in the text and in the reference list must be used. References in the text should be presented in parentheses (Knox, 1988; Martin, 1995). If necessary, the page can be indicated: (Martin, 1995, p.48). The list of references should be presented after the text.
The author should make sure that there is a strict one-to-one correspondence between the names and years in the text and those on the list. All the references should be listed in alphabetical order by author's name.

For the sake of accuracy, references should always be as updated as possible, also in the interest of the readers and researchers on the topic the paper is dealing with.

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Notes

Note 1: Manuscripts in which references are not in the APAstyle will be returned without review.

Note 2: References to online sources should include the type of medium (such as "serial online" or "monograph online"), the date of that specific reference (if applicable), the uniform resource locator (URL), and the date that the source was accessed. Asource accessed online should always be referenced accordingly, even if it is also published in printed form.

Note 3: All papers must meet the criteria of originality and scientific quality. Obviously, they must also comply with style and format requirements. The paper will not be subject to further review, if the manuscript is NOT WITHIN THE SCOPE and/or there is POOR USAGE OF LANGUAGE (all manuscripts must be written in clear and grammatical English).

Note 4: Submitted papers will be assessed based on their novelty, technical quality, potential impact, and clarity of writing.

Note 5: All papers are checked by CrossCheck system.

Editorial Board

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